

**Families Anonymous**  
**Minutes of the Meeting of the Board of Directors**  
**April 16, 2022**

**INTRODUCTION**

1. **Call to Order:** 12:00 pm EDT, by Maria S, Chair
2. **Roll Call:** by Jan B, Recording Secretary

<u>Name</u>	<u>WSB Role</u>	<u>Attendance</u>	<u>Monthly Report</u>
Maria S	Chair	P	W
Marcia C	Vice Chair	P	W
Cindy C	Treasurer	P	W
Jan B	Secretary	P	E
Barbara S	BMAL	E	E
Ann P	BMAL	P	W
Bob S	BMAL	P	W
Chris Y	BMAL	P	W
Chris Z	BMAL	P	N
Clive W	BMAL	E	E
Helen L	BMAL	P	L
Jeff S	BMAL	P	L
Mike B	BMAL	E	E
Sara L	BMAL	E	W

Attendance Key: P=Present, A=Absent, E=Excused, LOA=Leave of Absence

Monthly Report Key: W= Submitted by deadline, L=Submitted after deadline,  
N=No report submitted, E=Excused for extenuating circumstances, LOA  
= Leave of Absence

**3. Acceptance of Published Agenda:**

- Cindy moved to accept the Agenda, Helen seconded, voted on and accepted.

**4. Tradition One:**

- Read by Chris Y. *“Our common welfare should come first; personal progress for the greatest number depends on unity.”*

## 5. Approval of March 2022 WSB Minutes:

- Jan moved to accept the March WSB Minutes, Bob seconded, voted on and approved. Maria to distribute.

## 6. Chair's Report:

- There were no other comments or questions concerning the Chair's Report.

## 7. Treasurer's Report:

- Cindy provided the March monthly financial reports, as part of her monthly report.
- Cindy reviewed the proposed budget for the 2022-23 fiscal year. Highlights noted are: 2022-23 Budget shows a loss of \$14,500, which is \$10,000 worse than the current year forecast due to the PPP loan forgiveness (government pandemic relief program) that was unique to Fiscal 2021-22. No further COVID relief programs are anticipated in Fiscal 2022-23. Budget includes sales growth of 5% (though sales are still behind pre-COVID levels). Budget also includes a 5% increase in office staff wages (last raises were 3 years ago) and includes funds for the updated website. Office staff may need a new computer and Bob will ask his former law firm if they have any unused PCs which might be more affordable.
- Cindy moved to approve the 2022-23 budget, Marcia seconded, voted on and approved.
- There were no other comments or questions concerning the Treasurer's Report.

## STANDING COMMITTEE REPORTS

<u>Committee</u>	<u>Chair</u>
SC-1 Public Information	Jeff S
SC-2 WSO	Maria S
SC-3 Literature	Ann P
SC-4 Serenity Messenger Newsletter	Robert S
SC-5 Bylaws, Parliamentary	Barbara S
SC-6 International Groups	Helen L
SC-7 Budget Committee	Cindy C
SC-8 Sponsorship	Helen L
SC-9 Group Outreach	Marcia C
SC-10 Financial Oversight	Chris Z
SC-11 Technology	Chris Y

- **SC-11 Technology**
  - Chris Y. is continuing to work with bpnWebTech to update the website, and will come back to the WSB with a proposal next month. The contract with MaxxPotential to host the website ends in June, and committee is considering switching to bpnWebTech instead.
- Other than the information provided in the monthly Board Reports and the above update from Chris Y, there were no additional updates from the Committee Chairs.

**AD-HOC COMMITTEE REPORTS**

<b><u>Committee</u></b>	<b><u>Chair</u></b>
AH-1 Convention Liaison	Barbara S
AH-2 Intergroup Support & Development	TBD
AH-3 Document Review	Ann P
AH-4 Long Range Planning	Mike B
AH-5 Revenue Growth Task Force	Cindy C
AH-6 Education	Marcia C

- Other than the information provided in the monthly board Reports, there were no additional updates from the AD-HOC Committee Chairs.

**UNFINISHED BUSINESS:** None

**TABLED ITEMS:** None

**NEW BUSINESS:**

**1. Ballot for the 2022 Election (Candidates and Motions)**

- Maria reviewed the proposed ballot with the Board.
- There are 3 proposed motions on the ballot: Motions P1 and P2 concern modifying the Articles of Incorporation and the By-Laws based on language

previously approved by the Board. Motion P3 concerns modifying the By-Laws to make Long Range Planning a standing committee, rather than AD-HOC.

- WSB supported proposed ballot.

## 2. **MOTION LC-1 (April 2022)**

- **Motion:** The Literature Committee moves that the WSB approve the revision of #1003 *A Father Faces the Family Disease of Addiction* (formerly *A Father Faces Drug Abuse*).
- **Rationale:**
  - The Literature Committee determined that revision of this piece was required.
  - Inventory of this piece was low, and this revision was undertaken in a timely manner.
- **Feasibility:**
  - The WSB has already had an opportunity to review and make comments on the revised piece.
  - Any comments offered by board members were considered prior to creating the attached revision.
  - The final PDF was provided to the WSB.
- **Implementation:**
  - The Literature Committee will proof and polish this piece, as appropriate, before sending it to the printer.
  - The Literature Committee will ask for the treasurer for a purchase order, send a press-quality PDF to the printer, and monitor the production of this job.
- **Motion made by Ann, seconded by Helen voted on and approved.**

## 3. **MOTION LC-2 (April 2022)**

- **Motion:** The Literature Committee moves that the WSB approve the revision of #1027 *Through Grief to Growth*.
- **Rationale:**
  - The Literature Committee determined that revision of this piece was required.
  - Inventory of this piece was low, and this revision was undertaken in a timely manner.
- **Feasibility:**
  - The WSB has already had an opportunity to review and make comments on the revised piece.
  - Any comments offered by board members were considered prior to creating the attached revision.
  - The final PDF was provided to the WSB.
- **Implementation:**

-The Literature Committee will proof and polish this piece, as appropriate, before sending it to the printer.

-The Literature Committee will ask for the treasurer for a purchase order, send a press-quality PDF to the printer, and monitor the production of this job.

- **Motion made by Ann, seconded by Jan, voted on and approved.**

### **3. MOTIONS LC-3A and LC-3B(April 2022)**

After questions and discussion, Motions LC-3A and LC-3B were tabled until next month so that Ann can confirm the content of the Bookmark packets. Maria confirmed that the April 30<sup>th</sup> Education Meeting will use only the *What Do I Say?* pamphlet, no Bookmark bundles.

## **CLOSING**

### **1. Announcements and Other Items:**

-Bob: McCarter & English recently filed responses to the Office Actions that had been issued refusing registration of the FA and Families Anonymous marks. Ann asked how likely it was that the marks would be approved for registration. Bob responded that the Families Anonymous refusal only required us to make routine amendments to the listing of goods and services covered by the mark. The refusal to register the FA mark was based on prior FA marks owned by Food Addicts in Recovery Anonymous, but we had obtained a consent agreement from the Food Addicts organization in which they agreed that no one will be confused as a result of both parties' FA marks being used concurrently in US commerce.

There's a very good chance that both applications will be approved for the next step, which is publication for opposition.

-Helen requested that Nicole resend the email regarding Re-registration for the Intergroup from Southern Greece, as due to illness, she missed the email. Maria will follow up with Nicole.

### **2. Adjournment**

- Motion to adjourn was made by Bob, seconded by Helen, voted on and passed (12:36 pm EDT).

### **2. Closed with the Serenity Prayer**