

**Families Anonymous  
Minutes of the Meeting of the Board of Directors  
May 21, 2022**

**INTRODUCTION**

**1. Call to Order:** 12:03 pm EDT, by Maria S, Chair

**2. Roll Call:** by Jan B, Recording Secretary

<u>Name</u>	<u>WSB Role</u>	<u>Attendance</u>	<u>Monthly Report</u>
Maria S	Chair	P	W
Marcia C	Vice Chair	P	W
Cindy C	Treasurer	P	W
Jan B	Secretary	P	W
Barbara S	BMAL	P	W
Ann P	BMAL	P	W
Bob S	BMAL	P	W
Chris Y	BMAL	P	W
Chris Z	BMAL	P	N
Clive W	BMAL	P	W
Helen L	BMAL	E	W
Jeff S	BMAL	E	L
Mike B	BMAL	A	N
Sara L	BMAL	A	N
Sarah T	BMAL	P	E

Attendance Key: P=Present, A=Absent, E=Excused, LOA=Leave of Absence

Monthly Report Key: W= Submitted by deadline, L=Submitted after deadline,  
N=No report submitted, E=Excused for extenuating circumstances, LOA = Leave  
of Absence

**3. Acceptance of Published Agenda:**

- Bob moved to accept the Agenda, Cindy seconded, voted on and accepted.

**4. Tradition One:**

- Read by Maria, *“Our common welfare should come first; personal progress for the greatest number depends on unity.”*

**5. Approval of April 2022 WSB Minutes:**

- Ann moved to accept the February WSB Minutes, Chris Z seconded, voted on and approved. Jan to distribute.

**6. Chair's Report:**

- There were no other comments or questions concerning the Chair's Report.

**7. Treasurer's Report:**

- Cindy provided the May monthly financial reports, as part of her monthly report.
- There were no other comments or questions concerning the Treasurer's Report.

**STANDING COMMITTEE REPORTS**

<u>Committee</u>	<u>Chair</u>
SC-1 Public Information	Jeff S
SC-2 WSO	Maria S
SC-3 Literature	Ann P
SC-4 Serenity Messenger Newsletter	Robert S
SC-5 Bylaws, Parliamentary	Barbara S
SC-6 International Groups	Helen L
SC-7 Budget Committee	Cindy C
SC-8 Sponsorship	Helen L
SC-9 Group Outreach	Marcia C
SC-10 Financial Oversight	Chris Z
SC-11 Technology	Chris Y

- **SC-10 Financial Oversight:**  
Chris Z stated that as she is new in role, she did not write a report for this meeting. She has been meeting with Dennis and other committee members and will have a report for next meeting.
- **SC-11 Technology:**  
Chris Y stated that this committee is still considering transferring the hosting of the website to Brian from MaxPotential.
- Other than the above information and the information provided in the monthly Board Reports, there were no additional updates from the Committee Chairs.

**AD-HOC COMMITTEE REPORTS**

## Committee

AH-1 Convention Liaison  
AH-2 Intergroup Support & Development  
AH-3 Document Review  
AH-4 Long Range Planning  
AH-5 Revenue Growth Task Force  
AH-6 Education

## Chair

Barbara S  
TBD  
Ann P  
Mike B  
Cindy C  
Marcia C

- **Convention Committee Update:**

Cindy reported that the convention, which is hosted by the WSB this year, is set for the 27<sup>th</sup> of August. It will be free to attend the convention since it is all on line. Committee is hoping for higher than usual donations since participants will not be spending money to travel or stay in a hotel. Raffle prizes are needed in addition to the Apple Watch and piece of jewelry already donated, a condo or Air B&B would be a good addition. There will be no Silent Auction since that is hard to do virtually, but gift cards will be given out throughout the day, so donations of gift cards are welcome.

Chris Z's group asked what the convention needs are so they are already considering how to help.

Barbara asked if the raffle needs a license even though it is online, Ann asked if a license would be needed from the state where our offices are located. Bob will look into the legality and get a license if needed. He will contact ChicagoLand contacts since the FA offices are there, in case a license is indeed needed.

Barbara also asked if the Pay it Forward donation from the last convention will be used for this one. Cindy said that since the virtual convention has much less cost, this year's convention will pay the last donation forward to the next physical convention.

**UNFINISHED BUSINESS:** None

## **TABLED ITEMS:**

### **1. MOTION LC-1A (May 2022)**

**Motion:** The Literature Committee moves that the WSB approve the creation of three Bookmark Collections in English and one Bookmark Collection in Spanish, as detailed at the end of Motion LC-1B, which follows this Motion LC-1A.

**Rationale:**

- The objectives for creating the Bookmark Collections are:
  - (1) To generate interest in our bookmarks

- (2) To disseminate our bookmarks more widely, beyond people who may already be familiar with some of them
  - (3) To encourage bookmark sales
  - (4) To pique the interest of members who want to delve more deeply into the following topics (which are titles of the three English collections):
    - a. Basic Fundamentals
    - b. Changing Ourselves
    - c. Recovery & Maintenance
  - (5) To provide a supplement to FA books and booklets whose topics are related to those of the Bookmark Collections
  - (6) To be a resource for Education Committee programs and workshops
  - (7) To attract Spanish speakers and build interest in our other translated material
- The numbering system (see details at the end of Motion LC-1B) to be used for the Bookmark Collections mirrors the numbering system already being used for *The Helping Collection*.

**Feasibility:**

- There are no direct costs associated with approval of this motion.
- Creating the Bookmark Collections will not necessitate ordering additional copies of any bookmarks.
- Currently, the WSO has sufficient inventory of the entire catalog list of bookmarks.
- No new numbering system for the Bookmark Collections is necessary.

**Implementation:**

After WSB approval of this motion, the Literature Committee will:

- Update the literature catalog accordingly
- Inform the WSO of the creation of the Bookmark Collections
- Work with the website/e-store managers to create new listings for the Bookmark Collections
- Authorize the DMC to create an email notice to be sent out to secretaries
- Create a “Spotlight on Literature” announcement for the *Serenity Messenger*

**Motion made by Ann, seconded by Barbara, voted on and approved.**

## **2. MOTION LC-1B (May 2022)**

**Motion:** The Literature Committee moves that the WSB approve the selling prices shown below for the Bookmark Collections. (\*)

### **Rationale:**

- The recommended selling price of each Bookmark Collection (as shown below) reflects a 20% discount off the total selling price of the collection's individual components.
- Individual bookmarks will continue being sold separately, as they are now.
- The Bookmark Collections can be included in our literature catalog.
- By creating the Bookmark Collections and pricing them advantageously, it is our hope that people may take the opportunity to discover bookmarks with which they were not familiar and then decide to order more copies.

### **Feasibility:**

- There are no direct costs associated with approval of this motion.
- Creating the Bookmark Collections will not necessitate ordering additional copies of any bookmarks.
- Currently, the WSO has sufficient inventory of the entire catalog list of bookmarks.

### **Implementation:**

After WSB approval of this motion, the Literature Committee will:

- Update the literature catalog accordingly
- Inform the WSO of the creation of the Bookmark Collections
- Work with the website/e-store managers to create new listings for the Bookmark Collections
- Authorize the DMC to create an email notice to be sent out to secretaries
- Create a "Spotlight on Literature" announcement for the *Serenity Messenger*

---

### **\* The Bookmark Collections**

#### **BASIC FUNDAMENTALS Bookmark Collection (#2000BC-1)**

6 pieces

\$3.50 to buy these bookmarks individually @ 20% discount = \$2.80 to buy this collection

#2001 <i>Do's and Don'ts</i>	\$ .50
#2003 <i>Helping</i>	1.00
#2004 <i>FA and Me</i>	.50
#2007 <i>An Open Letter to My Family</i>	.50

#2010 <i>About Drug Abuse</i>	.50
#2018 <i>One Day at a Time</i>	<u>.50</u>
	\$3.50 @ 20% discount = <u>\$2.80</u>

**CHANGING OURSELVES Bookmark Collection (#2000BC-2)**

6 pieces

\$4.50 to buy these bookmarks individually @ 20% discount = \$3.60 to buy this collection

#2012 <i>Letting Go, Letting Grow</i>	\$ 1.00
#2014 <i>12 Steps and 12 Traditions</i>	.50
#2015 <i>Hope and Expectations</i>	1.00
#2016 <i>The Broken Vase</i>	1.00
#2017 <i>Practicing Tough Love</i>	.50
#2019 <i>Prayer to a Higher Power</i>	<u>.50</u>
	\$4.50 @ 20% discount = <u>\$3.60</u>

**RECOVERY & MAINTENANCE Bookmark Collection (#2000BC-3)**

5 pieces

\$4.50 to buy these bookmarks individually @ 20% discount = \$3.60 to buy this collection

#2002 <i>Just for Today</i>	\$ .50
#2006 <i>I Am Responsible</i>	.50
#2008 <i>Serenity Prayer</i> (pack of 10 cards)	2.50
#2011 <i>12 Promises of FA</i>	.50
#2013 <i>Recovery Checklist</i>	<u>.50</u>
	\$4.50 @ 20% discount = <u>\$3.60</u>

**SPANISH Bookmark Collection (#2000BCS)**

9 pieces

\$7.00 to buy these bookmarks individually @ 20% discount = \$5.60 to buy this collection

#2001S <i>Do's and Don'ts</i>	\$ .50
#2002S <i>Just for Today</i>	.50
#2003S <i>Helping</i>	.50
#2004S <i>FA and Me</i>	.50
#2007S <i>An Open Letter to My Family</i>	.50
#2008S <i>Serenity Prayer</i> (pack of 10 cards)	2.50
#2011S <i>12 Promises of FA</i>	.50
#2012S <i>Letting Go, Letting Grow</i>	.50
#2016S <i>The Broken Vase</i>	<u>1.00</u>
	\$7.00 @ 20% discount = <u>\$5.60</u>

**Motion made by Ann, seconded by Jan, voted on and approved.**

## **NEW BUSINESS:**

### **1. MOTION LC-2 (May 2022) #1030 *Dealing With Denial***

- **Motion:**  
The Literature Committee moves that the WSB approve the attached revision of #1030 *Dealing With Denial*.
- **Rationale:**  
The Literature Committee determined that revision of this piece was required. Inventory of this piece was low, and this revision was undertaken in a timely manner.
- **Feasibility:**  
The WSB has already had an opportunity to review and make comments on the revised piece.  
Any comments offered by board members were considered prior to creating the attached revision.  
The final PDF is attached to this motion.
- **Implementation:**  
The Literature Committee will proof and polish this piece, as appropriate, before sending it to the printer.  
The Literature Committee will ask for the treasurer for a purchase order, send a press-quality PDF to the printer, and monitor the production of this job.

**Motion made by Ann, seconded by Barbara, voted on and approved.**

### **2. MOTION LC-3 (May 2022)**

- **Motion:**  
The Literature Committee moves that the WSB approve the attached revision of #1004 *The Twelve Steps of Families Anonymous*.
- **Rationale:**  
The Literature Committee determined that revision of this piece was required. Inventory of this piece was low, and this revision was undertaken in a timely manner.
- **Feasibility:**  
The WSB has already had an opportunity to review and make comments on the revised piece.  
Any comments offered by board members were considered prior to creating the attached revision.  
The final PDF is attached to this motion.
- **Implementation:**  
The Literature Committee will proof and polish this piece, as appropriate, before sending it to the printer.

The Literature Committee will ask for the treasurer for a purchase order, send a press-quality PDF to the printer, and monitor the production of this job.

**Motion made by Ann, seconded by Marcia, voted on and approved.**

**3. MOTION LC-4 (May 2022)**

- **Motion:**  
The Literature Committee moves that the WSB approve the attached revision of #1019 *The Twelve Step Workbook*.
- **Rationale:**  
The Literature Committee determined that revision of this piece was required.  
This revision was undertaken along with revision of the related publication #1004 *The Twelve Steps of Families Anonymous*.
- **Feasibility:**  
The WSB has already had an opportunity to review and make comments on the revised piece.  
Any comments offered by board members were considered prior to creating the attached revision.  
The final PDF is attached to this motion.
- **Implementation:**  
When the WSO's inventory of this piece is low, the Literature Committee will re-order it according to our standard procedures.

**Motion made by Ann, seconded by Bob, voted on and approved.**

**4. Annual Business Meeting (June 18<sup>th</sup> at 2:00 PM EDT) – Proposed Agenda**

The WSB discussed the proposed agenda for the ABM. It was decided that Marcia will make the report from the Credentials Chair since Barbara will not be able to attend. Maria, Barbara and Marcia will work together to gather and count the votes for the Election. Also, Marcia will present the Education Committee presentation under New Business. One of the Convention organizers will present on the upcoming convention and Ann will speak about the Literature Committee and the work they have been doing.

- 5. June WSB Meeting – alternative date:** Maria will send out an email with possible alternative dates for the June WSB meeting, since the ABM will take place on the date of the WSB's usual meeting. Maria will inform WSB of the most preferred date and time.
- 6. Calls to Group Secretaries by US WSB Members:** The WSB members who have been on the Board for longer than 3 months (everyone except Jan and SarahT) will make outreach calls to all the Group Secretaries to check in with them on how their groups are faring, and if there is anything they need from the WSB. Board members



are asked to emphasize the ABM and the 2022 Convention as well. Hence it is best to call prior to the ABM (June 18, 2022) if possible. Maria will prepare a script for the calls. Each board member will need to make 10 – 12 calls. Maria will also prepare a script for an email that board members can send out prior to making the calls as a heads up. Feedback will be collected after calls have been made and if this effort is successful, the WSB will try to do this twice a year.

## **CLOSING**

### **1. Announcements and Other Items:**

- Clive will not be at the June nor the July meeting as he will be traveling.

### **2. Adjournment**

- Motion to adjourn was made by Chris Y, seconded by Ann, voted on and passed (1:09 pm EDT).

### **3. Closed with the Serenity Prayer**