

Families Anonymous  
Minutes of the Annual Business Meeting  
June 18, 2022

**I. Call to order:**

- Call to order made at 2:04 pm EDT, by Maria S (Group #2056) World Service Board (WSB) Chair.

**II. Welcome - Maria S:**

- Maria welcomed the Board members, Delegates, and all the attendees.
- She introduced and thanked the WSB members who work hard to grow FA and make it the best it can be.
- Maria reviewed some notes for the ABM.

**III. Report from the Credentials Committee Chair - Marcia C (Group #494):**

- Marcia, Vice Chair of WSB reported instead of Barbara S (Group #1345), Credentials Committee Chair, who was traveling and unable to attend.
- A copy of the Credentials Committee Chair's Report is included as **Appendix 1** and the contents were reviewed at the meeting.
- The Credentials Chair certified that all quorums were met for the 2022 ABM.
- There was a call for nominations from the floor, no nominations made from the floor.

**IV. Old Business**

- **Approval of 2021 ABM Minutes:** Jan B (Group #976) moved to approve; Helen (Group #1985) seconded; voted on and approved.

**V. New Business**

- **Treasurer's Report: Cindy C (Group #1906)**
  - Maria pointed out the excellent job Cindy has been doing as Treasurer, both in her regular responsibilities and also in her relentless search for ways to save FA money and bring in revenues.
  - The fiscal year ended April 30, 2022 and both the internal Financial Oversight Committee, chaired by Chris Z (Group #252), which looks at the finances on a quarterly basis, and the outside CPA firm, that annually compiles the financial statements, have given their blessing to the Balance Sheet and the Income Statement.
  - Balance Sheet: Assets-\$140,536, Liabilities - \$3152, so our net Assets are \$137,384.
  - Highlights of Income Statement: Literature sales have grown \$5,000 this year, Donations have been high both this year and last, FA received a PPP loan from the government due to Covid, which has been forgiven, and due to a renegotiation of the office lease, FA is saving \$6,000 yearly. Bottom line, we almost made it to break even, which is a great position to be in.
  - Cindy reported that FA is in a strong financial position at the end of the 2022 fiscal year, however, next year there will be no PPP loan and so it is vitally important to grow the fellowship by getting the word out to our communities.
  - Questions: Bob S asked why the donations this year were so much less than last. Cindy stated that last year FA received a \$20,000 donation from a couple's estate.

- Lisa from Vermont asked how to make donations on the website. Cindy stated that the updated Website has a new, more user-friendly donation page on it.
- **Motion to approve the FY2022 Financial Statements and Oversight Committee's Annual Report:** Motion made by Cindy C (Group #1906), seconded by Marcia C (Group #494), voted on and approved.
- Report of Financial Oversight Committee can be found in **Appendix 2**
- **2022 Virtual Convention: Greg C (Group #1906)**
  - Greg reported on the plans for the annual FA convention that will be hosted by the WSB and will be virtual this year.
  - The Convention will be held on August 27, 2022 from 10 AM – 4 PM EST.
  - See **Appendix 3** for more information
- **Education Committee Update: Marcia C (Chair of Ed. Com.)**
  - The Education Committee (EC) was formed in July 2021 to provide step meetings, step workshops and literature study meetings on a monthly basis during virtual meetings.
  - The goals of the EC are to familiarize members with FA Literature, to model healthy FA meetings, and to explore specific topics to enrich our recovery.
  - On the 1<sup>st</sup> Saturday of every month, at 1 PM EST a Step and Tradition meeting is held. At 4 PM EST on that same Saturday, a Step Workshop is held.
  - On the 4<sup>th</sup> Saturday of each month at 1 PM EST, a Literature study focuses on a specific piece of FA Literature.
  - A full schedule is available on the Website.
  - See **Appendix 4** for further information.
- **Literature Committee Update: Ann P (Chair of Literature Committee, Group #1301)**
  - Maria noted that FA is distinguished among other Anonymous groups by the quality of our literature.
  - Ann explained that this year, the Literature Committee (LC) has been greatly focused on updating current literature to reflect newer medical terminology and more gender and Higher Power neutral terminology.
  - Background: All Anonymous groups derived from AA, which was started in 1935 by Bill W and Dr. Bob who were members of the Oxford Group, a Christian organization. They used God and Him throughout their writings. 50 years ago, when FA started, our literature reflected the same terminology.
  - After much discussion, FA WSB and the LC decided to continue the use of the original terminology on our Steps, Traditions and specific readings such as the Serenity Prayer. In all other instances, FA literature has been or will be updated to reflect more gender neutral and HP neutral terminology.
  - Literature is also being modified to better meet usage in virtual meetings.
  - The LC has produced pamphlets to use in outreach to professionals: an important way to grow membership.
  - New bundles of Literature have been created which are more cost effective.
  - The Literature Committee has expanded our growing list of Spanish Language translations, and will be creating more in the near future as the first Spanish speak-

ing group in the US will be meeting virtually on Tuesday evenings starting July 5, 2022.

- Translations outside the US are growing as well. The LC monitors all translations.
- Please reach out if you are interested in volunteering for this busy committee.
- See **Appendix 5** for further information.

#### **VI. Report of the Nominating Committee: Marcia C (VP, Group #494)**

- Marcia led the voting for the 2 officers and the 7 Board members at large, all approved.
- Marcia led the voting for the 3 motions: P1, P2 and P3. P1 refers to changing the wording in the Articles of Incorporation to better reflect current terminology. P2 does the same for the By-Laws. P3 modifies the By-Laws to include a Long Range Planning committee as a standing committee. All three motions were approved.
- Please see **Appendix 6** for the actual ballot and motions.

#### **VII. State of the Fellowship Report: Maria S (WSB Chair, Group# 2056)**

- **Opening remarks:** Maria first thanked the 13 “dedicated” WSB members, 11 from the US, 1 from Greece and 1 from the UK. She also mentioned our 2 hard working employees, Angel and Nicole, who are located in the FA World Service office in Des Plaines, IL. Finally Maria also thanked the volunteers who sit on committees – the work could not be done without you.
  - FA is truly international: There are groups on 5 continents, in 12 countries and in 30 of the 50 states in the US. The Pandemic has resulted in a decrease in the number of groups in all countries, but there were 14 new groups formed this past year, and soon the first all Spanish speaking virtual group in the US will commence.
  - 179 groups have registered, still waiting to hear from 72 other groups.
  - As a result of Covid, 27 groups are now virtual only, 68 are hybrid or temporarily virtual.
  - On the FA website, there are 2 lists of virtual meetings, one organized by location, the other by day/time. This makes it easy to find a group meeting whenever needed.
  - The FA newsletter, The Serenity Messenger, gets compliments all the time; the editorial team is doing a great job!
  - The Technology Committee, chaired by Chris Y (Group #2056) has employed a new vendor who has updated the appearance and usability of the website. This committee is always looking for tech minded members to volunteer to help out.
- **WSB Area of Focus: Raising Awareness and Growing the Fellowship, 4 Initiatives**
  - Maria and Jeff S (Chair of Public Information Committee, Group #1906) attended a Day of Sharing in December. Also in attendance were 10 other Anonymous fellowships, many of which had no previous awareness of FA. The groups shared best practices.
  - The Long Range Planning Committee, chaired by Mike B (Group#1735) focuses on how to grow FA and keep it thriving.

- The Public Information Committee (Jeff S Chair) has created a social media presence, while being mindful of our Traditions. This committee created a Facebook page and is continually monitoring it.
- The WSB has begun outreach to Group Secretaries here in the US. The outreach is focused on making the WSB more accessible to groups, hear concerns and see how the WSB can help. Board members are also acknowledging the work of the Group Secretaries, and thanking them for it. Feedback from these calls will be shared at WSB meetings and followed up upon.
- See **Appendix 7** for further information.
- **Questions/Comments:**
  - Julie (Group#641) asked to compliment the Board. She loves what the Board is doing and thanks the WSB.
  - Ann P (Group #1301) thanked Julie for all she has contributed to the Literature Committee.
  - Loretta said she is very impressed, said it sounds like there is a refresh and she is glad to know there are good resources to help.

**VIII. Adjournment:** Bob S (Group #2056) made the motion to adjourn, Chris Y (Group #2056) seconded, voted on and approved. Adjourned at 3:12 PM EST.

## **Appendix 1**

### **Report from the Credentials Committee Chair**

- As of May 2022: 134 groups met deadline to re-register and were eligible for voting.
- The CC Chair has collected:
  - 28 FAvote emails and mailed-in ballots
  - 2 Proxies for the CC Chair to vote for a total of 30 votes collected prior to today's meeting.
- Number of delegates eligible to vote at today's meeting: 3
- According to FA By-Laws:
  - 13 votes needed to meet quorum to do Business (10%)
  - 20 votes needed to meet quorum for election of Officers and WSB members (15%)
- All quorums met for 2022 Annual Business Meeting
- Call for nominations from the floor

## **Appendix 2**

### **Financial Oversight Committee Report**

**Starting next page**

Date: June 7, 2022

To: The World Service Board of Families Anonymous

From: Financial Oversight Committee

**Re: Fiscal Year 2022 Review of FA's Financial Statements & Accountant's Report**

We have reviewed certain financial records of Families Anonymous ("FA") over the past year as well as FA's Balance Sheet Statement as of April 30, 2022 and the Profit and Loss Statement for the year ended April 30, 2022. Our review highlights increases and decreases in accounts that materially contributed to changes in FY 2022 assets, liabilities, revenues, cost of sales and expenses.

**ANNUAL REVIEW**

**Profit and Loss Statements** (attached)

The following is a comparative analysis of FA's Profit and Loss Statement for the 12 months ended April 30, 2022 (FY 2022) and April 30, 2021 (FY 2021).

**Income (Revenue):** Total Revenue: FY 2022 - \$100,089, FY 2021 - \$105,149. Comparing FY 2022 to FY 2021, total revenue declined by \$5,060, a 5% decrease.

- Individual donations decreased by \$19,697 when comparing FY 2022 and FY 2021, a 50% decline. However, FY 2021 Individual donations included a \$20,000 donation from one individual. If this one-time unusually high donation was not included in the year-over-year comparison, FY 2022 individual donations would exceed FY 2021 by \$300. Individual donations accounted for 20% of FY 2022 total revenues.
- Group donations of \$29,190, were 29% of total revenues for FY 2022. FY 2021 group donations of \$29,414, were 28% of total revenues.
- Literature sales increased by 20% comparing FY 2022 sales of \$30,783 and FY 2021 sales of \$25,754. Literature sales amounted to 31% of total revenues for FY 2022.

**Cost of Goods Sold** - Total Cost of Goods Sold: FY 2022 - \$9,449, FY 2021 - \$18,537. Comparing FY 2022 with FY 2021, cost of goods sold declined by 49%, or \$9,087.

The most significant change in cost of sales resulted from an inventory obsolescence charge of \$8,300 in FY 2021. An analysis was made of the various publication titles on hand at the end of FY 2021 and their respective frequency of sales in prior years. The results of the analysis suggest it was likely a significant portion of the publications would not sell. The cost associated with these "obsolete" titles was \$8,300. Although the charge to inventory obsolescence increased costs, it did not require the use of cash and can be viewed as a bookkeeping adjustment necessary to report the net amount of literature inventory on hand that is expected to sell in the future.

**Expenses:** Total Expenses – FY 2022 - \$90,891, FY 2021 - \$100,024. When comparing FY 2022 to FY 2021, total expenses decreased by 9%, or \$9,133.

- There was a material decrease in in rent for office/parking when year-over-year amounts are compared. Rents declined \$5,639 (23%) from FY 2022 to FY 2021.

**Net Income (Loss):** Net Loss FY 2022 - \$251, Net Loss FY 2021 - \$13,412. Factors significantly contributing to this favorable change (98%) in net loss comparing FY 2022 to the previous year, are highlighted in the above discussion of revenues, cost of sales and expenses.

**Balance Sheet** (attached)

The following is a comparative analytical review of FA's Balance Sheets at April 30, 2022 (FY 2022) and April 30, 2021 (FY 2021).

**Assets:** Total Assets: FY 2022 - \$140,536, FY 2021 - \$150,720.

- Comparing the FY 2022 and FY 2021-year end amounts, combined checking and savings account balances decreased by \$6,032, (4%).
- Literature inventories declined by \$4,154 (23%) comparing the respective year-end amounts.

**Liabilities:** Total Liabilities: FY 2022 - \$2,988, FY 2021 \$13,085.

- The Paycheck Protection Program ("PPP") passed by Congress as part of the Cares Act authorized forgivable loans to small businesses and nonprofits. A PPP Loan received during FY 2021 in the amount of \$10,072 accounted for 77% of total ending liability balance. The loan was forgiven during FY 2022 and is no longer a liability at the end of FY 2022.

**Outside Accountant's Report (Balance Sheet & Income Statement)** (attached)

**Income Statement:**

FY 2022 – Revenues \$100,089 Cost of Sales \$9,449, Expenses \$90,891, and Net Loss \$251. The outside accountant's Income Statements reconciles to FA's Profit and Loss Statement and general ledger accounts for both fiscal periods.

**Balance Sheet:**

FY 2022 - Total Assets \$140,536, Liabilities \$3,152, and Unrestricted net assets \$137,384. The outside accountant's Balance Sheet reconciles to FA's Balance Sheet Statement and general ledger accounts for both fiscal periods.

We recommend acceptance of the outside accountant's report and its release to the fellowship.

Yours truly,

Chris Z.  
Chairman – Financial Oversight Committee

ATTACHED: FA's Profit & Loss Statements – 12 months year ended April 30, 2022, and April 30, 2021.  
FA's Balance Sheets at April 30, 2022 & April 30, 2021  
Outside Accountant's Report - Kevin Currid & Associates, Inc. Letter, and compiled Balance Sheets at April 30, 2022 & 2021, and Income Statements for the 12 months years ended April 30, 2022, and April 30, 2021.



7:28 AM

05/14/22

Accrual Basis

## FAMILIES ANONYMOUS INC

## Profit &amp; Loss

May 2021 through April 2022

	May '21 - Apr 22	May '20 - Apr 21	% Change
<b>Income</b>			
40000 • Sales	30,783.98	25,753.65	19.5%
40050 • Apple Sales	289.56	310.56	-6.8%
40060 • Kindle Sales	779.99	1,040.41	-25.0%
40070 • Barnes and Noble sales	27.95	20.76	34.6%
40500 • Rent Income	2,546.00	2,784.00	-8.6%
41600 • REIM POSTAGE/SHIPPING	4,579.13	4,631.31	-1.1%
41605 • Handling fees	1,998.14	1,675.74	19.2%
41800 • GROUP DONATIONS	29,189.90	29,414.18	-0.8%
41850 • Individual Donations	19,793.90	39,490.73	-49.9%
41950 • INTEREST INCOME	22.47	24.50	-8.3%
41960 • Misc Income	6.28	3.65	72.1%
41970 • PPP Loan Forgiveness	10,072.00	0.00	100.0%
<b>Total Income</b>	<b>100,089.30</b>	<b>105,149.49</b>	<b>-4.8%</b>
<b>Cost of Goods Sold</b>			
40700 • PRINTING LITERATURE	0.00	0.00	0.0%
50000 • Printing Lit/Cost of Goods	9,264.71	10,131.77	-8.6%
50001 • Cost of Goods Sold	184.67	105.21	75.5%
50800 • Inventory Obsolescence	0.00	8,300.00	-100.0%
<b>Total COGS</b>	<b>9,449.38</b>	<b>18,536.98</b>	<b>-49.0%</b>
<b>Gross Profit</b>	<b>90,639.92</b>	<b>86,612.51</b>	<b>4.7%</b>
<b>Expense</b>			
60100 • LITERATURE DEVELOPMENT	0.00	0.00	0.0%
60550 • Email & Website Expenses	1,547.14	842.70	83.6%
60700 • MAILROOM SUPPLIES	771.87	1,454.23	-46.9%
60800 • POSTAGE PURCHASED	255.97	351.77	-27.2%
60900 • UPS/DELIVERY	5,109.91	5,303.66	-3.7%
70100 • ANNUAL BUS MEET EXPEN...	0.00	404.00	-100.0%
70150 • BOARD OF DIRECTOR'S EXP	344.60	276.49	24.6%
70300 • INSURANCE	3,582.46	3,676.04	-2.6%
70400 • BAD DEBT WRITEOFF	0.00	1.10	-100.0%
70550 • MISC EXP/BANK CHARGES	41.44	71.05	-41.7%
70570 • estore Fees	4,201.80	3,702.41	13.5%
70600 • OFFICE SUPPLIES/EXP	863.26	2,568.22	-66.4%
70610 • OFFICE MAINTENANCE	2.50	0.00	100.0%
70630 • Office Computers	259.46	294.98	-12.0%
70640 • Professional Services	1,289.50	1,285.00	0.4%
70650 • CONTRACT SERVICES	148.00	148.00	0.0%
70700 • PAYROLL	47,832.90	48,265.95	-0.9%
70750 • PAYROLL TAXES	3,659.17	3,692.36	-0.9%
70800 • RENT-OFFICE/PARKING	18,495.20	24,134.48	-23.4%
70900 • TELEPHONE EXPENSE	1,856.98	2,941.19	-36.9%
70950 • UTILITIES	533.37	490.12	8.8%
71000 • Taxes, Licenses & Permits	95.00	120.00	-20.8%
<b>Total Expense</b>	<b>90,890.53</b>	<b>100,023.75</b>	<b>-9.1%</b>
<b>Net Income</b>	<b>-250.61</b>	<b>-13,411.24</b>	<b>98.1%</b>

7:32 AM

05/14/22

Accrual Basis

**FAMILIES ANONYMOUS INC****Balance Sheet**

As of April 30, 2022

	<u>Apr 30, 22</u>	<u>Apr 30, 21</u>	<u>% Change</u>
<b>ASSETS</b>			
<b>Current Assets</b>			
<b>Checking/Savings</b>			
10100 · PETTY CASH FUND	18.96	18.96	0.0%
10500 · Checking	15,888.31	21,942.81	-27.6%
10600 · Savings	114,322.68	114,300.21	0.0%
10900 · estore	184.39	0.00	100.0%
<b>Total Checking/Savings</b>	<u>130,414.34</u>	<u>136,261.98</u>	<u>-4.3%</u>
<b>Other Current Assets</b>			
12000 · INVENTORY	13,744.78	17,899.06	-23.2%
12001 · Undeposited Funds	0.00	479.85	-100.0%
12100 · Inventory Asset	1,318.07	1,424.60	-7.5%
12200 · Inventory Reserve	-7,778.73	-8,300.00	6.3%
14040 · RENT-SECURITY DEPOSIT	1,531.00	1,531.00	0.0%
14060 · PREPAID INSURANCE	1,306.67	1,423.13	-8.2%
<b>Total Other Current Assets</b>	<u>10,121.79</u>	<u>14,457.64</u>	<u>-30.0%</u>
<b>Total Current Assets</b>	<u>140,536.13</u>	<u>150,719.62</u>	<u>-6.8%</u>
<b>Fixed Assets</b>			
15600 · FURN/FIXT/EQUIPMENT	37,418.70	37,418.70	0.0%
15700 · LESS ACCUM DEPREC	-37,418.70	-37,418.70	0.0%
<b>Total Fixed Assets</b>	<u>0.00</u>	<u>0.00</u>	<u>0.0%</u>
<b>TOTAL ASSETS</b>	<u><b>140,536.13</b></u>	<u><b>150,719.62</b></u>	<u><b>-6.8%</b></u>
<b>LIABILITIES &amp; EQUITY</b>			
<b>Liabilities</b>			
<b>Current Liabilities</b>			
<b>Accounts Payable</b>			
20100 · ACCOUNTS PAYABLE	164.00	0.00	100.0%
<b>Total Accounts Payable</b>	<u>164.00</u>	<u>0.00</u>	<u>100.0%</u>
<b>Other Current Liabilities</b>			
20900 · Convention	1,725.84	1,725.84	0.0%
24000 · Payroll Liabilities	1,138.21	1,170.91	-2.8%
25500 · Sales Tax Payable	123.91	116.09	6.7%
26000 · PPP Loan	0.00	10,072.00	-100.0%
<b>Total Other Current Liabilities</b>	<u>2,987.96</u>	<u>13,084.84</u>	<u>-77.2%</u>
<b>Total Current Liabilities</b>	<u>3,151.96</u>	<u>13,084.84</u>	<u>-75.9%</u>
<b>Total Liabilities</b>	<u>3,151.96</u>	<u>13,084.84</u>	<u>-75.9%</u>
<b>Equity</b>			
30100 · FUND EQUITY	179,731.27	179,731.27	0.0%
32000 · Retained Earnings	-42,096.49	-28,685.25	-46.8%
Net Income	-250.61	-13,411.24	98.1%
<b>Total Equity</b>	<u>137,384.17</u>	<u>137,634.78</u>	<u>-0.2%</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><b>140,536.13</b></u>	<u><b>150,719.62</b></u>	<u><b>-6.8%</b></u>

**Kevin Currid & Associates, Inc.**  
**328 Carpenter Drive**  
**Palatine, IL 60067**  
**Tel. (847) 502-6604    Fax (847) 574-7588**

To the Board of Directors of Families Anonymous, Inc.  
Des Plaines, IL

Management is responsible for the accompanying financial statements of Families Anonymous, Inc. which comprise the balance sheets as of April 30, 2022 and 2021 and the related statements of income for the years then ended. We have performed the compilation in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

Management has elected to omit substantially all the disclosures and the display of comprehensive income required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the display of comprehensive income were included in the financial statements, they might influence the user's conclusions about the company's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

KEVIN CURRID & ASSOCIATES, INC.

*Kevin Currid & Associates, Inc.*

June 2, 2022

# Families Anonymous, Inc. Balance Sheet

	April 30,	
	<u>2022</u>	<u>2021</u>
<b>Assets:</b>		
Current assets:		
Cash & cash equivalents	130,414	136,742
Inventory, net of reserve	7,284	11,024
Prepaid expenses & other current assets	<u>2,838</u>	<u>2,954</u>
Total current assets	140,536	150,720
Property & equipment		
Furniture, fixtures, & equipment	37,419	37,419
Less accumulated depreciation	<u>(37,419)</u>	<u>(37,419)</u>
Total property & equipment	<u>0</u>	<u>0</u>
<b>Total assets</b>	<u><u>140,536</u></u>	<u><u>150,720</u></u>
<b>Liabilities:</b>		
Current liabilities:		
Accounts payable	164	0
Convention payable	1,726	1,726
Payroll taxes payable	1,138	1,171
PPP Loan	0	10,072
Sales tax payable	<u>124</u>	<u>116</u>
Total current liabilities	3,152	13,085
<b>Net Assets:</b>		
Total unrestricted net assets	<u>137,384</u>	<u>137,635</u>
<b>Total liabilities &amp; net assets</b>	<u><u>140,536</u></u>	<u><u>150,720</u></u>

## Families Anonymous, Inc. Income Statement

	For the years ended April 30,	
	2022	2021
<b>Revenues:</b>		
Literature sales	31,881	27,129
Contributions	48,984	68,905
Shipping & handling income	6,577	6,307
Rental Income	2,546	2,784
PPP Loan Forgiveness Income	10,072	0
Other Income	6	0
Interest Income	22	25
	<hr/>	<hr/>
Total revenues	100,089	105,150
<b>Cost of sales</b>	<hr/> 9,449	<hr/> 18,537
<b>Gross profit</b>	90,640	86,613
<b>Expenses:</b>		
Payroll expense	51,492	51,958
Rent & utilities	20,886	27,566
Postage & delivery	6,138	7,110
Bank charges & e-store fees	4,243	3,773
Insurance	3,582	3,676
Internet & website expense	1,547	843
Professional fees	1,438	1,433
Supplies	863	2,568
Other expenses	702	1,097
	<hr/>	<hr/>
Total expenses	90,891	100,024
<b>Net Income</b>	<hr/> (251)	<hr/> (13,411)

## Appendix 3

**YOU ARE NOT  
ALONE**

Families Anonymous  
**CONVENTION<sup>22</sup>**



 **Sign Up  
Here**



 **Saturday, August 27, 2022**  
**10am-4pm EDT**  
**Online via Zoom**

Register at: **[FamiliesAnonymous.org/Events](https://FamiliesAnonymous.org/Events)**



SESSION	TIME	PRESENTER	DESCRIPTION
Intro Remarks	10:00 - 10:15	Maria	Welcome
Schedule Overview	10:15 - 10:30	Greg	Overview of the Day
FA Meeting	10:30 - 11:30	Jeff (Facilitator)	with Breakout Rooms
Poll Questions	11:30 - Noon	Cindy	Interactive
<b>BREAK and Chat Rooms</b>	<b>Noon - 12:15</b>		
Lunch & Trivia	12:15 - 1:15	Greg	Win Prizes!
KEYNOTE SPEAKER #1	1:15 - 2:15	Amber Hollingsworth	Kindness Without Enabling
<b>BREAK and Chat Rooms</b>	<b>2:15 - 2:30</b>		
KEYNOTE SPEAKER #2	2:30 - 3:15	Hope Aldred	You Are Not Alone
Raffle & Special Prizes	3:15 - 3:30	Greg & Cindy	Win Prizes!
Gratitude	3:30 - 4:00	TBD	Gratitude & Closing

*\*Times are EDT*

Register at: [FamiliesAnonymous.org/Events](https://FamiliesAnonymous.org/Events)



# PRIZE RAFFLE

**Anyone can win!**

You do not need to  
attend the Convention

Diamond Necklace



Apple Watch



## 3 Ways to Buy Raffle Tickets:

- 1 Visit: [Go.RallyUp.com/faconvention22](https://Go.RallyUp.com/faconvention22)
- 2 Text: **FAconvention22** to **855-202-2100**

- 3 QR Code:



Thank You for Supporting  
Families Anonymous  
*We couldn't do it without you!*



## Appendix 4



# GOALS

- **Familiarize members with FA literature**
- **Model healthy FA meetings**
- **Explore how specific topics can enrich our recovery journey**



## **STEP AND TRADITION MEETINGS**

- **Readings and sharing on the step of the month on the first Saturday of the month, 1 pm eastern time**
- **Step Workshop at 4 pm eastern time focuses on questions from Twelve Step Workbook (#1019). Timed individual work, not interactive**



# LITERATURE STUDY

- Meetings held on the fourth Saturday at 1 pm eastern
- Focus is on a specific piece of FA literature
- Participants read and share their experience and views
- Upcoming meetings:
  - June 25 – A Funny Thing Happened on the way to Recovery
  - July 30 – Bereavement Healing and Hope
- A full schedule is available at [www.FamiliesAnonymous.org](http://www.FamiliesAnonymous.org)



## **Appendix 5**

### **Literature Committee**

**Starting next page**

#### EDITING OBJECTIVES:

- Medical/Psychiatric Terminology – New terminology now used to refer:
  - to *people* who have the disease of addiction
  - to the *disease itself* (substance use disorder)
- Gender-Neutral Wording
- Higher Power–Neutral Wording
- Covid Considerations

#### UPDATED:

- *A Father Faces the Family Disease of Addiction* (formerly *A Father Faces Drug Abuse*) (#1003)
- *Avoiding Four Destructive Forces* (#5013)
- *Dealing with Denial* (#1030)
- *Five Faces of Anonymity* (formerly *The Face of Anonymity*) (#5014)
- *Growing Your FA Group* (#1027)
- *Group Inventory* (#5002)
- *Introduction and Welcome to an FA Meeting* (#7016)
- *No More Expectations* (#1012)
- *The Serenity Medallion* (#3051)
- *The Twelve Steps of FA* (#1004)
- *The Twelve Step Workbook* (#1019)
- *Through Grief to Growth* (#1027)
- *Sponsorship Guidelines* (WSOF-26)
- *Starting a New FA Group* (#8004)

#### OUTREACH TO PROFESSIONALS:

- *Families Anonymous and the Professional Community* (#7010)
- Individual #7010 Pamphlets:
  - For CLERGY (#7010Cler)
  - For COMMUNITY LEADERS (#7010Comm)
  - For EDUCATORS (#7010Educ)
  - For EMPLOYERS (#7010Empl)
  - For HEALTH CARE Providers (#7010Heal)
  - For LAW ENFORCEMENT Personnel (#7010Law)
  - For LIBRARIANS (#7010Libr)

#### LITERATURE “BUNDLES”:

- *Helping Collection* (#2003HC)
- *Bookmark Collections* (#2000BC)
  - BASIC FUNDAMENTALS Bookmark Collection (#2000BC-1)
  - CHANGING OURSELVES Bookmark Collection (#2000BC-2)
  - RECOVERY & MAINTENANCE Bookmark Collection (#2000BC-3)
  - SPANISH Bookmark Collection (#2000BCS)
- *Full Literature Pack* (formerly *New Group Pack* ) (#8001 English & #8001S Spanish)

#### TRANSLATIONS:

- Spanish Translations Within the U.S.:
  - *Starting a New FA Group* (#8004S)
  - *Suggested Meeting Format with Basic Readings* (#5003S)
  - *Suggested Meeting Format with Basic Readings for Virtual Meetings* (#5003VS)
  - More to come: Our first-ever U.S. Spanish-speaking group will be meeting virtually on Tuesday evenings, beginning July 5<sup>th</sup>.
- Translations Outside the U.S.:

• Italy	• U.K.
• Spain	• Russia
• Portugal	• Serbia

#### OTHER ACTIVITIES:

- Education Committee meetings
- “Spotlight on Literature” in the *Serenity Messenger*
- Literature-related e-blasts
- Literature Catalogs

#### CREATING NEW LITERATURE – to be announced



## Appendix 6

# 2022 FA Annual Business Meeting Ballot Officers

Code	Office	Name	Check for "yes"
O-1	Treasurer	Cindy C	
O-2	Recording Secretary	Jan B	
O-3			

## Board Members At Large

Code	Name	Check for "yes"
B-1	Ann P	
B-2	Chris Y	
B-3	Clive W	
B-4	Jeff S	
B-5	Mike B	
B-6	Sarah T	
B-7	Write-in:	

# Motions

## **Rationale for the following motions (P-01 and P-02):**

- The change in wording **reflects current thinking within the medical and psychiatric communities**, rather than what was known and accepted a half-century ago when our Articles of Incorporation and Bylaws were first written.
- Rather than using terms such as *drug abuse* and *addiction*, the term ***substance use disorder*** **is an inclusive term that is consistent with DSM-5 (Diagnostic and Statistical Manual of Mental Disorders, Fifth Edition)**, the standard classification of mental disorders used by mental health professionals in the United States.
- The term ***substance use disorder*** **encompasses ten separate classes of drugs**, thereby eliminating any need to name, or not name, each of them individually: alcohol; caffeine; cannabis; hallucinogens; inhalants; opioids; sedatives, hypnotics, or anxiolytics; stimulants, including amphetamine-type substances, cocaine; tobacco; and other or unknown substances.
- It **encompasses all severities of disease** (from use through abuse, dependence, or addiction), thereby eliminating any need to name, or not name, each of them individually;
- It **includes other behavioral disorders, but only in a context of (1) a common coexistence with substance use disorder and (2) a pattern of risk factors, clinical features, core behaviors, and treatment options that overlap with substance use disorder**;
- It **provides a bona fide scientific rationale for broadening the “official” definition of those we welcome into our groups, and it does so without compromising the purpose for which the fellowship was established**; and
- Because the wording in the Articles of Incorporation and By-laws is an umbrella statement of all that we do, changes in the wording of these documents **would not require wholesale revisions in our literature, which can be more narrowly focused**. The Literature Committee, however, has already begun considering this currently accepted terminology as they update our existing literature and write new literature.

## Motion P-01 to Modify the FA Articles of Incorporation

The World Service Board moves to approve the following change to the FA Articles of Incorporation:

### Article II–Paragraph 1

**Current Wording:** The specific and primary purpose of this corporation is to provide assistance to Member and Affiliate Groups whose objectives are to help its individual members lead a wholesome life in the adverse situations where relatives or friends may be involved with drugs.

**Proposed New Wording** (New/changed text in **BOLD/Underlined**): The specific and primary purpose of this corporation is to provide assistance to its member and Affiliate groups whose **objective is** to help their individual members lead **wholesome lives despite a relative's or friend's substance use disorder and related behavioral problems and disorders.**

FOR [ ]

AGAINST [ ]

## Motion P-02 to Modify the FA Bylaws

The World Service Board moves to approve the following changes to the FA Bylaws to reflect the modified Articles of Incorporation as described in Motion P-01:

### Article II–Purpose - Section 1

**Current Wording:** The specific and primary purpose for which this non-profit corporation is formed is to provide assistance to member groups and individuals of the fellowship known as Families Anonymous™ (FA™) in leading wholesome lives in the adverse situations where relatives or friends may be involved with drugs or related behavioral problems.

**Proposed New Wording** (New/changed text in **BOLD/Underlined**): The specific and primary purpose of this non-profit corporation ~~is formed~~ is to provide assistance to member groups ~~and individuals~~ of the fellowship known as Families Anonymous™ (FA™) **whose objective is to help their individual members lead** wholesome lives **despite a relative's or friend's substance use disorder and related behavioral problems and disorders.**

FOR [ ] AGAINST [ ]

### ARTICLE II - Purpose - Section 4

**Current Wording:** To provide a common point of contact for public agencies and other community programs in dealing with the family disease of addiction and related behavioral problems; and to give comfort to the families and friends of individuals with a current, suspected, or former drug problem.

**Proposed New Wording** (New/changed text in **BOLD/Underlined**): To provide a common point of contact for public agencies and other community programs in dealing with the family disease of **substance use disorder** and related behavioral problems **and disorders**; and to give comfort to the families and friends of individuals with a current, suspected, or former **substance use disorder**.

FOR [ ]      AGAINST [ ]

### ARTICLE III – Membership - Section 1

**Current Wording:** Individual membership in the fellowship is open to anyone whose life has been affected by the use of mind-altering substances or related behavioral problems of a relative or friend. Any concerned individual is encouraged to attend our meetings, even if there is only a suspicion of a problem.

**Proposed New Wording** (New/changed text in **BOLD/Underlined**): Individual membership in the fellowship is open to anyone whose life has been affected by **a relative's or friend's substance use disorder and** related behavioral problems **and disorders**. Any concerned individual is encouraged to attend our meetings, even if there is only a suspicion of a problem.

FOR [ ]      AGAINST [ ]

### ARTICLE IV – Guiding Principles - Section 1

**Current Wording:** Families Anonymous Twelve Steps shall be the guiding philosophy for individual members and member groups of the FA fellowship in learning to live a better life in the adversity of drug abuse or related behavioral problems of a relative or friend.

**Proposed New Wording** (New/changed text in **BOLD/Underlined**): Families Anonymous Twelve Steps shall be the guiding philosophy for individual members and member groups of the FA fellowship in learning to live a better life in the adversity of **a relative's or friend's substance use disorder** and related behavioral problems **and disorders**.

FOR [ ]      AGAINST [ ]

## Motion P-03 to Modify the FA Bylaws

The World Service Board moves to approve the following change to the FA Bylaws:

### Article VIII – Standing Committees - Section 1

**Current wording:** The following shall be standing committees of the WSB: Budget, Financial Oversight, Group Outreach, International Groups, Literature, Newsletter, Parliamentarian, Public Information, Sponsorship, Technology, and World Service Office.

**Proposed New Wording (New text in BOLD/Underlined):** The following shall be standing committees of the WSB: Budget, Financial Oversight, Group Outreach, International Groups, Literature, **Long Range Planning**, Newsletter, Parliamentarian, Public Information, Sponsorship, Technology, and World Service Office.

**Rationale:** The remit of the Long Range Planning Committee (LRPC) is to "prepare forward looking 5 and 10 year plans to help focus the activities of the WSB in meeting future needs of the membership." In order to ensure that FA remains a thriving organization, it is critical that we continuously assess our strengths and weaknesses in an ever-changing environment, identify opportunities for continued growth, and recommend particular actions to best address the needs of the fellowship. To do this, the WSB feels that the LRPC must be a standing committee which would adjust long range plans based on significant environmental factors and assist in the oversight of efforts to implement recommendations based on those plans.

**FOR [ ]**

**AGAINST [ ]**

## **Appendix 7**

# **State of the Fellowship**

Maria S. - Chair, World Service Board

# World Service Board (WSB) and World Service Office (WSO) Staff

- **Number of current WSB members:** 13
  - 11 from US
  - 1 from Greece
  - 1 from UK
- **WSO Staff:**
  - Office Manager: Angel R.
  - Data Management Coordinator: Nicole G.



# FA - A Worldwide Fellowship



## Current Statistics

- FA groups are based in 30 of the 50 states; in 12 countries; on 5 continents.
- US Groups: 177
- International Groups: 190
- Intergroups (US and Int'l): 5
- National Service Boards: 5
- Within the past year, 14 active new groups were formed:  
Russia, Moscow, Japan, Kenya, VT, OH, VA, NY, PA, CA, MO, FL
- New Spanish-Speaking Virtual group starting on July 5!



# Spanish-Speaking FA Group

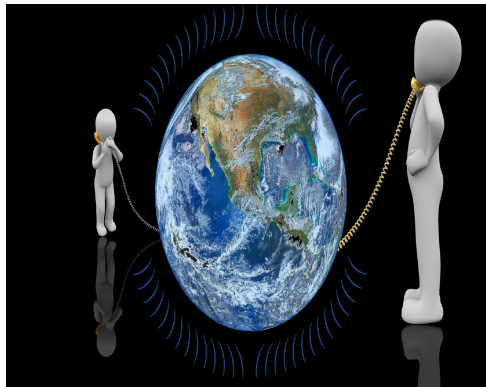
- **Name:** Un Dia a La Vez (One day at a time).
- **Starting Date:** July 5th, 2022
- **Platform:** VIRTUAL only, using Zoom
- **Day/Time:** Tuesdays at 6:00 pm EST



*Únete a nosotros!*

# Group Registration Status

- As of June 8:
  - 179 groups have registered
  - 72 have not yet registered (34 in US; 38 Int'l)
- Group Outreach following up on US groups
- WSO following up on Int'l groups



# Evolving Groups

- **Number of virtual-only groups: 27**
- **Number of hybrid and/or temporarily virtual groups: 68**



# Serenity Messenger

Great job by the editorial team!

- Elizabeth S
- Bob S
- Nicole G
- Ann P
- Chris Y
- Marcia C

To submit an article:

[newsletter@familiesanonymous.org](mailto:newsletter@familiesanonymous.org)



# FA Website

## *You spoke... We listened!*

- The Technology Committee continues to make improvements to the website. They are working with a new, cost-efficient vendor.
  - ensuring our plug-ins are up to date
  - adding a more user-friendly donation system which facilitates recurring donations
  - refreshing / modernizing website appearance over time
- Any volunteers with tech experience would be greatly appreciated!

Contact the Technology Chair at [ChrisY@familiesanonymous.org](mailto:ChrisY@familiesanonymous.org)

# Area of Focus

**Raising awareness of FA and growing the fellowship.**

Work undertaken by the WSB

- “Day of Sharing” with other 12-step fellowships
- Long Range Planning Committee
- Social Media
- Outreach to Group Secretaries

