

**Families Anonymous
Minutes of the Meeting of the Board of Directors
January 21, 2023**

INTRODUCTION

1. Call to Order: 12:02 pm EDT, by Maria S, Chair

2. Roll Call: by Jan B, Recording Secretary

<u>Name</u>	<u>WSB Role</u>	<u>Attendance</u>	<u>Monthly Report</u>
Maria S	Chair	P	W
Marcia C	Vice Chair	P	W
Cindy C	Treasurer	P	W
Jan B	Secretary	P	W
Barbara S	BMAL	P	N
Ann P	BMAL	P	W
Bob S	BMAL	P	W
Chris Y	BMAL	E	E
Chris Z	BMAL	P	W
Clive W	BMAL	P	W
Helen L	BMAL	P	W
Jeff S	BMAL	P	W
Mike B	BMAL	E	E
Sarah T	BMAL	P	N

Attendance Key: P=Present, A=Absent, E=Excused, LOA=Leave of Absence

Monthly Report Key: W= Submitted by deadline, L=Submitted after deadline,
N=No report submitted, E=Excused for extenuating circumstances, LOA = Leave
of Absence

3. Acceptance of Published Agenda:

- Bob moved to accept the Agenda, Ann seconded, voted on and accepted.

4. Tradition One:

- Read by Barbara: *“Our common welfare should come first; personal progress for the greatest number depends on unity.”*

5. Approval of November 2022 WSB Minutes:

- Helen moved to accept the November WSB Minutes, Chris Z seconded, voted on and approved. Jan to distribute.

6. Chair's Report:

- There were no other comments or questions concerning the Chair's Report.

7. Treasurer's Report:

- Cindy provided the monthly financial reports for November and December, 2022 as part of her monthly report. She asked to thank everyone who participated in the match at the end of the year which raised \$4900 more than last December's end of year giving. Nevertheless, we need to remain all hands on deck in order to grow the fellowship.
- There were no other comments or questions concerning the Treasurer's Report.

STANDING COMMITTEE REPORTS

Committee

SC-1 Public Information
SC-2 WSO
SC-3 Literature
SC-4 Serenity Messenger Newsletter
SC-5 Bylaws, Parliamentary
SC-6 International Groups
SC-7 Budget Committee
SC-8 Sponsorship
SC-9 Group Outreach
SC-10 Financial Oversight
SC-11 Technology
SC-12 Long Range Planning

Chair

Jeff S
Maria S
Ann P
Robert S
Barbara S
Helen L
Cindy C
Helen L
Marcia C
Chris Z
Chris Y
Mike B

- Other than the information provided in the monthly Board Reports, there were no additional updates from the Committee Chairs.

AD-HOC COMMITTEE REPORTS

Committee

Chair

AH-1 Convention Liaison
AH-2 Intergroup Support & Development
AH-3 Document Review
AH-4 Education
AH-5 Literature Access Initiative

Barbara S
TBD
Ann P
Marcia C
Maria S

LAI: Cindy was able to get ISSUU at 1/2 price for the first year, which saved the fellowship good money. She also sent out the digital version of *At Wit's End* to the Literature Committee for review. Cindy and Ann clarified that this piece is the first of the free downloads to be digitized, but that a paper copy is also available for sale in the catalogue

Barbara apologized for being out of touch for the last month due to a family concerns.

Vignette Project: (Sarah and Jeff) Sarah sent a clip to a couple production companies to get quotes. She is considering a fundraiser to pay for the project. While the Board is excited about the project, many questions of keeping to our Traditions were raised as well as concern that this one project not eat up all the donations for the whole Fellowship. Clive said that FA UK had dealt with some similar issues and he explained how they resolved them. Marcia suggested that Sarah put together a written proposal to clarify the goals and scope of the project. Maria wrapped up the discussion stating that we all feel this is a worthwhile project, and once we have a written proposal in hand, we can discuss further and if needed, make compromises in quality or other areas.

UNFINISHED BUSINESS: None

TABLED ITEMS: None

NEW BUSINESS:

1. MOTION LC-1 (January 2023)

Motion: The Literature Committee moves that the WSB approve the attached revision of #1021 “But She’s Too Young! (Isn’t She?)” (formerly titled “But She’s Too Young to Be an Alcoholic”).

Rationale: The Literature Committee determined that a language revision of this piece was required.

Feasibility:

- The board has had an opportunity to review the proposed revision.
- Any comments offered by board members were considered prior to creating the attached final document.
- The final PDF is attached to this motion.

Implementation: Upon approval of this motion, the Literature Committee will proof and polish this piece, as appropriate, so it is ready for printing when warranted by inventory level.

Motion made by Ann, seconded by Barbara, voted on and unanimously approved.

2. MOTION LC-2 (January 2023)

Motion: The Literature Committee moves that the WSB approve the attached revision of #1028 Setting Boundaries: A Very Loving Thing to Do.

Rationale: The Literature Committee determined that a language revision of this piece was required.

Feasibility:

- The board has had an opportunity to review the proposed revision.
- Any comments offered by board members were considered prior to creating the attached final document.
- The final PDF is attached to this motion.

Implementation: Upon approval of this motion, the Literature Committee will proof and polish this piece, as appropriate, so it is ready for printing when warranted by inventory level.

Motion made by Ann, seconded by Jan, voted on and unanimously approved.

3. MOTION LC-3 (January 2023)

Revised Motion: The Literature Committee moves that the WSB approve removing from WSO inventory the existing copies of #1013 *A Recovering Addict Comes Home*, making

them available to individuals and outside facilities for the cost of shipping, and printing the revised #1013 *Our Son Is in Recovery and Coming Home*.

Rationale:

- The WSB approved the LC's revision of #1013 in August 2022. This revision brought the text and the title into conformity with modern terminology used in the recovery, medical and psychological communities.
- The 868 copies remaining in the WSO's inventory (as of 11/30/2022) are obsolete and have little to no additional sales potential.
- The WSO has sold enough copies to more than cover our printing costs. (A breakdown of ordering history, income and expense is attached to this motion.)
- Of 9,500 copies ordered, 8,632 copies have been sold, yielding a net income of \$1,521.
- Thus, no funds are tied up in the remaining inventory.
- Printing this revision offers the potential to generate new sales for a minimal outlay of funds.
- The cost for printing a limited number of copies of the new revision would be: • 50 copies @ \$25.00 (\$0.50 each) or • 100 copies @ \$41.00 (\$0.41 each)

Feasibility: The WSB has had an opportunity to review the action proposed by this motion.

Implementation: Upon approval of this motion, the LC shall:

- coordinate with the treasurer regarding the quantity to be ordered, and place the order
- prepare a "Spotlight On Literature" article for an upcoming issue of the Serenity Messenger
- highlight the revision in a SPOTLIGHT box in the literature catalog

Motion made by Ann, seconded by Sarah, voted on and approved, with a vote of 9 for, 3 against.

4. MOTION LC-4 (January 2023)

Motion: The Literature Committee moves that the WSB approve the attached revision of WSOF-22 Permission to Translate & Publish (formerly titled Request to Translate).

Rationale:

- The current version of WSOF-22 includes just two sections: “Part I: Request to Translate” and “Part II: Authorization to Translate”
- The proposed revision adds a third section: “Part III: Permission to Publish”
- By adding the third section, all translation-related stages—from inception to completion— will now be included in a single document.
- Until now, permission to publish has been granted separately, via email. This is a disorganized process, in which the permission to publish is disconnected from the authorization to translate and has to be tracked separately.

Feasibility:

- WSOF-22 is available only as a free download on the website.
- No cost is involved in approving this revision.

Implementation: Upon approval of this motion, the Literature Committee will forward this revision to the website manager for uploading to the website.

Motion made by Ann, seconded by Barbara, voted on and unanimously approved.

5. MOTION LC-5 (January 2023)

Motion: The Literature Committee moves that the WSB approve the attached revision of #2011 The Twelve Promises of Families Anonymous.

Rationale: The Literature Committee determined that revision was required in order to bring this piece into compliance with our current standards.

Feasibility:

- The board has had an opportunity to review the proposed revision. •
- Any comments offered by board members were considered prior to creating the attached final document. •
- The final PDF is attached to this motion.

Implementation: Upon approval of this motion, the Literature Committee will:

- proof and polish this piece, as appropriate, so it is ready for printing when warranted by inventory level
- make these changes in other literature items that contain this reading

Motion made by Ann, seconded by Jan, voted on and unanimously approved.

6. MOTION LC-6 (January 2023)

Motion: The Literature Committee moves that the WSB ratify the attached revision of #2007 An Open Letter to My Family.

Rationale: The LC received an urgent communication on 1/9/2023 that #2007 was out-of-stock and backordered at the WSO, despite the fact that the Inventory Reorder Worksheet, issued nine days earlier, had stated that 24 copies were still on hand. Based on monthly and yearly sales, those copies should have lasted us through most of February. Prior to placing a print order, the LC made a couple of changes in the text of this piece. Because of the need to order #2007 as soon as possible to replenish the WSO's inventory, and because the LC's changes were consistent with editorial conventions already approved by the board, time was not taken to seek formal board approval prior to ordering. This ratification motion informs the board of the fact of and reason for the action taken. The two changes to the text were as follows:

- Replaced the opening sentence "I am a drug abuser." with "I have a substance use disorder."
- Updated the trademark declaration at the bottom of the page.

Feasibility: The changes have already been made, and the piece has been printed.

Implementation: No additional action is required at this time.

Motion made by Ann, seconded by Marcia, voted on and unanimously approved.

7. January Group Secretary Mailing Update: Maria

- Proposed date for ABM: Saturday, June 10, 2023 - motion made by Bob, seconded by Cindy, voted on and approved.
- Convention 2023 information - Cindy spoke with Chicagoland representative who had questions which she answered and who will go back to his group to discuss further. Barbara will reach out as well. Nothing finalized yet, but they are in the very early stage of considering hosting an in-person convention in November, 2023.
- Re-registration information - Marcia is working on a tweak of the re-registration form with Nicole in the office in order to make it easier and clearer.
- All this information will be sent out to group secretaries by the end of January.

CLOSING

1. Announcements and Other Items: none

2. Adjournment

Motion to adjourn was made by Ann, seconded by Barbara, voted on and passed (1:43 pm EST).

3. Closed with the Serenity Prayer